



Kingdom of the Netherlands

**The Embassy of the Kingdom of the Netherlands in Bangkok is looking for a Senior Economic Officer. Deadline for applications is 8 June 2016. First round of interviews will be between 13-17 June. Final selection will take place between 20-24 June. Applicants are advised to be available during these two weeks.**

#### **A. General Information**

Position:	Senior Economic Officer
Embassy:	Bangkok, Thailand
Salary Scale:	8
Working Hours:	40
Contract duration:	2 years (extension depending on budget)
Salary:	THB 90,273 - THB 135,409 (offer likely towards beginning of salary scale, based on experience)

#### **B. Tasks**

The Senior Economic Officer will be responsible for trade and investment promotion activities including economic analyses, and manage bilateral cooperation initiatives. The main focus of work will be on Thailand, but will also include activities in Cambodia and Laos. In view of upcoming economic integration, in particular the ASEAN Economic Community (AEC), collaboration with Dutch embassies in the ASEAN region will require creative and innovative network solutions.

#### Main Tasks

- Collects information and writes analyses regarding economic developments, specific economic sectors and issues relating to market access, which are of relevance to the Netherlands.
- Collects and analyses information on business opportunities in Thailand, Cambodia, Laos and ASEAN Economic Community and maintains close collaboration with other Dutch embassies in ASEAN region.
- Advises companies and organizations on opportunities for business development in assigned economic sectors.
- Advises companies on doing business in Thailand, Cambodia and Laos and provides support to Dutch companies, authorities and knowledge institutes who are or wish to become active in the region.
- Identifies opportunities for bilateral cooperation to support commercial interests.
- Contributes to the implementation of financial instruments to support business sector. Keeps local and Dutch partners (government, civil society, academia, private sector) informed about progress achieved.
- Leads/joins the preparations for Dutch trade missions to Thailand, Cambodia and Laos and supports the missions in-country. Contributes to the preparation of Dutch official visits to these countries.
- Leads/contributes to the organization of trade promotion and networking events, such as conferences, trade fairs and exhibitions.
- Creates and maintains a relevant network; maintains up to date knowledge of assigned economic sectors and connects through targeted audiences through public diplomacy initiatives and also through social media, such as Facebook, Twitter and LinkedIn.
- Participates in (external) meetings, panels, seminars, and drafts speeches for management.
- Works closely with Netherlands Thai Chamber of Commerce and other relevant business associations to achieve results.

#### Results to be achieved

- Dutch companies satisfied with services delivered.
- Companies informed about business opportunities in assigned sectors.
- A recognized and visible position of the Netherlands and Dutch business in assigned sectors.

- Regular reports on developments in relevant policies, laws and regulations.
- Regular economic and business analyses.
- Successful missions and trade promotion events.
- Effective networks among Dutch and Thai government authorities, companies, organizations, and knowledge institutions.
- High quality contributions to Embassy-wide activities, reports and strategy development.
- Up-to-date database with company information and trade support.
- Well-managed bilateral cooperation programs.

#### Working experience and Knowledge

- University degree at MA level.
- More than 7 years of relevant work experience and affinity with economic diplomacy.
- A razor-sharp antenna for commercial opportunities.
- Excellent knowledge of economic and political issues in Thailand, Cambodia and Laos.
- Extensive experience working with government sector, companies, NGOs and knowledge institutions.
- Fluency in both Thai and English is essential. Knowledge of Dutch is an advantage.

#### Competencies required

- Strategic insight
- Independent operator
- Strong organizational skills
- Team player
- Excellent writing and analytical skills
- Client oriented
- Strong result oriented
- High sense of integrity
- Takes initiative

### **C. Working Environment**

The Senior Economic Officer will work in and from the Netherlands Embassy in Bangkok. The Senior Economic Officer will work within the Economic and Political Division which consists of Head of Department, seven (senior) officers and two support staff. The Senior Economic Officer will collaborate closely with colleagues of the economic team and on occasion with staff of other divisions on economic diplomacy, political, cultural and consular affairs. The nature of the assignment requires staff to occasionally travel within Thailand and the ASEAN region and regularly work outside normal working hours.

#### Description of employee

A dynamic, seasoned expert with a minimum of 7 years of relevant working experience (identifying business opportunities, providing expert advice to companies, writing economic analyses, organizing trade & investment activities and) who is pro-active and aims to connect and innovate. (S)he has a wide network in Thailand, Cambodia and Laos, and ideally also in the Netherlands, among companies, government authorities, NGO's and knowledge institutes. Is able to demonstrate his/her professional knowledge in meetings/papers, and can weigh diverging interests against each other. Understands issues and expectations regarding trade and investment promotion, as well as relevant government instruments aimed at supporting business. Is able to work independently and as member of a team. Is flexible as to the exact assignments and fields covered.

### **D. Application**

To apply for this position please submit with your cover letter and resume via email to [ban-ea@minbuza.nl](mailto:ban-ea@minbuza.nl) with the subject to read: Senior Economic Officer. Deadline for applications is 5pm on Wednesday 8 June 2016. First round of interviews will be between 13-17 June. Final selection will take place between 20-24 June. Applicants are advised to be available during these two weeks.

The successful applicant will be employed on local terms and conditions and must have the right to work in Thailand. Obtaining and maintaining the appropriate working visa is the responsibility of the applicant and any offer of employment is subject to this. The Embassy checks the background of potential employees.