

The Embassy of the Kingdom of The Netherlands in Copenhagen has a vacancy for:

Handy(wo)man/ general affairs assistant & driver.

We are looking for a person with much experience in doing all sorts of handyman tasks and who is experienced in working with computer networks and Microsoft Office applications.

The suitable candidate has a minimum of 10 years of driving experience and has an immaculate record of safe driving.

Knowledge of Danish and English is required (written and spoken). Knowledge of Dutch is an advantage.

Working hours are 36,25 hours per week. The working hours are flexible and are related to the agenda of the Embassy. In general, the working hours will be from Monday to Friday. On rare occasions you might need to work in the weekend. A working schedule will be discussed and drawn up every two weeks.

The position is available as from 1 June 2017.

Please send your motivation letter in English and CV (including references and proof of required skills) before 12 May 2017 to: KOP-AZ@minbuza.nl