



Checklist for visa application in Bosnia and Herzegovina for private visit

Applications should be submitted in person (also babies and children) and the following documents must be submitted:

- For every document, you must provide the original and one copy.
- The documents are to be presented in (or translated to) Dutch, English, French or Spanish.
- The documents submitted will not be returned. Only the travel document will be returned.

1. Application

- 1.1 A completed and signed Schengen [visa application form](#).
- Yes
 - No
 - Remarks

2. Travel Documents

- 2.1 A passport or other travel document.
- Yes
 - No
 - Remarks
- 2.2 A copy of all pages of the passport.
- Yes
 - No
 - Remarks

Please note:

- Your passport or travel document must be valid for at least 3 months from the date on which you leave the Schengen area.
 - Your passport or travel document must have at least 2 empty visa pages.
 - Your passport or travel document cannot have been issued more than 10 years ago.
- 2.3 If the applicant is minor and travels without (a) parent(s): A statement from the parents, which is verified by legal entity (Municipal registration office or Court).
- Yes
 - No
 - Remarks

3. Evidence of legal residence

- 3.1 For non Bosnia and Herzegovina nationals: Proof of legal residence in Bosnia and Herzegovina.
- Yes
 - No
 - Remarks

4. Photo

- 4.1 A passport photo that meets Dutch passport requirements.
This photo cannot have been taken more than 6 months ago and must bear a clear resemblance. See: [photo guidelines](#).

- Yes
- No
- Remarks

5. Proof of travel

Note: make travel reservations which you can cancel, in case your visa request will be refused.

- 5.1 Proof of travel arrangements:

- The host person needs to prove his/her identity: for instance a copy of his/her ID card.
- The invitation letter must be verified by a legal entity in the country of destination. See: <https://www.netherlandsworldwide.nl/travel/visiting-the-netherlands/sponsoring-a-visitor-from-abroad>
- Proof of travel arrangements, for instance a return air/train/bus ticket or registration of vehicle.
 - Yes
 - No
 - Remarks

- 5.2 Proof of sufficient means of subsistence for the intended journey:

- If employed: a statement of the employment, M2 form, and the work book.
- If a company owner: a court registration of the company (M2 form and the work book).
- If retired: pension cheques.
- If student: a statement from the faculty and a student book.
- If pupil: statement from the school.

And:

- Bank statements including bank account movements (for the last three months) for all categories apart from pupils.
 - Yes
 - No
 - Remarks

6. Proof of health insurance

6.1 The insurance policy has been taken out in your name.

- Yes
- No
- Remarks

6.2 Your insurance is valid throughout the Schengen area and for the duration of your stay.

- Yes
- No
- Remarks

6.3 At least € 30.000 of medical costs are reimbursed, including hospital care, emergency treatment and repatriation (including in the event of death).

If your insurer will not provide an official document of this nature, you should take out travel insurance with appropriate medical coverage for this trip with one that does.

- Yes
- No
- Remarks

7. Visa

7.1 A visa, residence permit or passport which gives entry to your final destination after your visit to the Schengen area.

- Yes
- No
- Remarks

8. Payment

8.1 Payment of the visa fee.

- Yes
- No
- Remarks

Please be aware of the following

- You will not have your passport in your possession during the process of the visa application.
- An application without the complete set of documents according to the above mentioned checklist may result in a rejection of your visa application.
- In case of refusal, visa fees are not refundable.

List of documents to be presented by visa applicants from Bosnia and Herzegovina according to the Commission Implementing Decision of 13-10-2011 by the European Commission, in conformity with the list of supporting documents.