



Checklist for visa application official visit in Georgia

Applications should be submitted in person (also babies and children) and the following documents must be submitted:

- For every document, you must provide the original and one copy.
- The documents are to be presented in (or translated to) Dutch, English, French or Spanish.
- The documents submitted will not be returned. Only the travel document will be returned.

1. Application

- 1.1 A completed and signed Schengen [visa application form](#).
- Yes
 - No
 - Remarks

2. Travel Documents

- 2.1 A passport or other travel document.
- Yes
 - No
 - Remarks
- 2.2 A copy of all pages of the passport.
- Yes
 - No
 - Remarks

Please note:

- Your passport or travel document must be valid for at least 3 months from the date on which you leave the Schengen area.
 - Your passport or travel document must have at least 2 empty visa pages.
 - Your passport or travel document cannot have been issued more than 10 years ago.
- 2.3 Specific requirement for minors: the consent of the parental authority or legal guardian should be required only if the minor travels alone or only with one parent. Obviously exceptions should be made to this, if the single parent with whom the minor is to travel holds the parental authority alone.
- Yes
 - No
 - Remarks
- 2.4 Specific requirement for minors: proof that a single parent holds parental authority alone.
- Yes
 - No
 - Remarks

- 2.5 Specific requirement for minors: copy of ID-card for passport of the parent(s) or the guardian(s).
- Yes
 - No
 - Remarks

- 2.6 Specific requirement for minors: birth certificate of minor (translated and certified by a notary).
- Yes
 - No
 - Remarks

3. Evidence of legal residence

- 3.1 Proof of legal residence in Georgia.
- Yes
 - No
 - Remarks

4. Photo

- 4.1 A passport photo that meets Dutch passport requirements.
This photo cannot have been taken more than 6 months ago and must bear a clear resemblance.
See: [photo guidelines](#).
- Yes
 - No
 - Remarks

5. Proof of travel

Note: make travel reservations which you can cancel, in case your visa request will be refused.

- 5.1 Flight ticket reservation.
- Yes
 - No
 - Remarks
- 5.2 A letter issued by a Georgian authority confirming that the applicant is a member of a delegation travelling to the territory of the member States to participate in meetings, consultations, negotiations or exchange programs, as well as events held in the territory of the Member State by intergovernmental organizations, accompanied by a copy of the official invitation.
- Yes
 - No
 - Remarks
- 5.3 The official invitation must specify details of accommodation.
If accommodation is not arranged by the event's organizer: hotel reservation or any other document indicating envisaged accommodation.
- Yes
 - No
 - Remarks

- 5.4 The official invitation of letter from a Georgian Authority must specify who covers the costs.
- Yes
 - No
 - Remarks

6. Proof of health insurance

- 6.1 The insurance policy has been taken out in your name.
- Yes
 - No
 - Remarks
- 6.2 Your insurance is valid throughout the Schengen area and for the duration of your stay.
- Yes
 - No
 - Remarks
- 6.3 At least € 30.000 of medical costs are reimbursed, including hospital care, emergency treatment and repatriation (including in the event of death).
If your insurer will not provide an official document of this nature, you should take out travel insurance with appropriate medical coverage for this trip with one that does.
- Yes
 - No
 - Remarks

7. Visa

- 7.1 A visa, residence permit or passport which gives entry to your final destination after your visit to the Schengen area.
- Yes
 - No
 - Remarks

8. Payment

- 8.1 Payment of the visa fee.
- Yes
 - No
 - Remarks

Please be aware of the following

- You will not have your passport in your possession during the process of the visa application.
- An application without the complete set of documents according to the above mentioned checklist may result in a rejection of your visa application.
- In case of refusal, visa fees are not refundable.

List of documents to be presented by visa applicants from Georgia according to the Commission Implementing Decision of 29-04-2014 by the European Commission, in conformity with the list of supporting documents.